

ATHARV P.

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Production Coordinator with On-field experience in animation, VFX, and live-action. Skilled in scheduling, asset tracking, contract drafting, and cross-functional team coordination, as well as collaborating directly with producers and external stakeholders. Passionate about storytelling, with growing exposure to film finance, legal agreements.

WORK EXPERIENCE

4Skills Work Experience, Channel 4

June 2025 – July 2025

- Gained practical insights into the broadcasting industry and throughout various departments including commissioning, scheduling, and creative.
- Developed and submitted an original TV show pitches as part of an industry standard commissioning brief.
- Engaged with real-world case studies and challenges, developing an understanding of how TV shows are developed, funded, and brought to air.

Skills Used: Industry Insight, Creative Development, Pitching, Communication, Project Understanding

VFX Production Assistant, Outpost VFX

Feb 2022 - Aug 2023

- Worked Tracked asset delivery and progress using ShotGrid, flagging blockers for 30+ artists.
- Coordinated and collaborate across departments and assisted with pipeline compliance and safety protocols
- Tracked Managed internal reports and supported client delivery workflows across multiple productions.
- Supported Participated in monitoring project milestones and maintaining internal documentation.
- Received on-screen credit for Chicken Run 2 (Netflix) and was featured in a staff interview.
- Earned on-screen credit for *Chicken Run 2* (Netflix) and was featured in an interview, showcasing dedication and excellence in Production – [Link for the interview](#)

Skills Used: ShotGrid, Asset Tracking, Cross-functional Coordination, Pipeline Management, Documentation, Client Delivery Support.

Freelance Film Producer

Sept 2023 – Present

- Created and maintained production schedules, trackers, and call sheets across multiple short films.
- Drafted and reviewed contracts covering crew, rates, IP, insurance, and production agreements.
- Oversaw budgeting and cash-flow planning; ensured milestone-based deliverables were met.
- Liaised with producers and external studios to coordinate resources, locations, and compliance.
- Provided visual planning support using Figma and managed risk flags and documentation.
- Supported status reporting with attention to detail to executive producers, tracking timelines and project health.

Skills Used: Production Management, Scheduling, Budgeting, Contract Negotiation, Coordination, Risk Management, Figma, Reporting.

Selected projects: *Ending* (Dystopian Drama – Menace Pictures), *Waste Away* (Family Drama – D87 Productions), *Because I Love You* (Sci-Fi – Independent), *Parental Puberty* (Mockumentary – London Film Academy), *Your Move* (Commercial – Kodak Nehemi Student Competition.)

Experience Director, Odeon Cinemas

June 2024 – Present

- Supported Delivered client-facing service at 20+ major red-carpet premieres including *Gladiator 2*, *Mob Lands*, *28 Years Later*, and *Mission: Impossible – The Final Reckoning*.
- Resolved last-minute operational issues under pressure for up to 700 attendees.

Skills Used: Event Management, Client Service, Problem Solving, Vendor Coordination, Pressure Management

EDUCATION

Master of Arts in Film Making, London Film Academy

2023 - 2024

Bachelor of Arts in Film Television and New Media Production, University of Mumbai

2020 – 2023

CERTIFICATES

- **Introduction to disability, access and inclusion** (ScreenSkills),
- **The Mark Milsome Foundation - Film and TV Online Safety Passport Course** (ProTrainings Europe Ltd),
- **Tackling harassment and bullying at work** (ScreenSkills),
- **Crowdfunding Campaigns for Independent Film** (LinkedIn),
- **Premiere Pro Essential Training 2022–2024** (LinkedIn),